

## Intework's Employment Program

Intework is a not-for-profit community organisation governed by an experienced and capable Board of Directors.

Our Employment program assists people with disabilities to secure and maintain employment in the workforce. Funding is received from the Commonwealth Department of Family and Community Services to assist us to deliver services that are individualised, professional and responsive.

Intework does not discriminate in regard to age, race, religion or gender. All eligible applicants and clients will be entitled to the same high quality of service, driven by our commitment to help and care for people with disabilities.

### OUR VISION

**An inclusive society where all people are valued and treated with dignity and respect.**

To contact Intework, phone your nearest regional office listed below:

32 Cedric Street  
STIRLING 6021  
9344 7667  
Email: [stirling@intework.org](mailto:stirling@intework.org)

33 Victoria Street  
MIDLAND 6056  
9274 7717  
Email: [midland@intework.org](mailto:midland@intework.org)

Unit 1/10 Fremantle Road  
GOSNELLS 6110  
9398 6888  
Email: [gosnells@intework.org](mailto:gosnells@intework.org)

Unit 8/210 Winton Road  
JOONDALUP 6027  
9300 2544  
Email: [joondalup@intework.org](mailto:joondalup@intework.org)

**Intework LifeSkills**

EQUALITY IN  
EMPLOYMENT

SKILLS FOR  
COMMUNITY LIVING

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**Intework**  
Equality in Employment

# Employment



- **Job Search**
- **Support and Training**
- **Career Development**
- **Personalised Service**
- **Commitment to Quality**

## Eligibility for Intework's Employment Program

If you have a disability and want help to find employment, you can contact Intework direct or be referred to us by Centrelink.

When seeking Intework's assistance, you need to meet the following criteria:

- Have Centrelink approval.
- Be 15 years of age or older.
- Be eligible for or receiving the Disability Support Pension.
- Be motivated to find and keep a job.
- Be willing to work in a job for at least eight hours per week.
- Be willing to cooperate with Intework staff in training, employment assistance planning and other activities that will help you get paid work.
- Not have a service from another employment agency.

**Intework's services are customised to suit each individual's needs.**

## Employment Assistance Planning

We will help you to set goals and then find the best way to reach these goals. Your Plan will meet your individual needs. It will help you decide how to best match your skills and experience to a job.

## Skills Training and Development

You may need training to help increase your skills. We will assist you with your specific training needs. We will also support you to develop and access specific training programs.

## Job Sampling

Trying different jobs helps you to decide what sort of work you prefer. We can help you identify your strengths and assist you to make decisions about the best job for you by letting you experience different types of work.

## Support

Ongoing support will be provided to you in many different ways. Support is tailored to suit your individual

needs. For example, we can help you with job search, employment preparation and job placement. We assist you to have the same opportunities in the workforce as everyone else. We may also talk to employers about assistance they can access which may help them provide you with the things you need to do your job well.

## Wages and Conditions

When you start a job, you should enjoy the same conditions as others in the general workforce. We will make sure you know about your rights as an employee and that these rights are protected. We will ensure your employer pays you fairly for the work you do and that you understand and feel happy with the terms of your employment.

## Transport

We will provide you with assistance to learn how to use transport independently and safely.

If you cannot use public transport, we may be able to help you. There is a transport fee for regular transport provided by Intework.